



RISK ASSESSMENT

Department	Location
Description of project/task	
Person(s) involved and status	
<p style="text-align: center;">Main hazards of the work/project</p> <p style="text-align: center;"><i>(Consider: people who can be affected, equipment used, materials handled and environment hazards)</i></p>	<p style="text-align: center;">Controls required</p> <p style="text-align: center;"><i>(Consider: appropriate physical, procedural and behavioural controls).</i></p> <p style="text-align: right; font-size: small;"><i>Continue overleaf</i></p>
Level of Supervision (circle)	A = Work may not be started without direct supervision B = Work may not start without the supervisor's advice or approval C = No specific extra supervision requirements
Other relevant specific assessments (List)	
Date for review of assessment (maximum period of 5 years)	
Hazards identified and precautions specified are appropriate for the task	
Head of Department/DSC/Academic supervisor Signature.....Date.....	
Acknowledgement by person(s) involved.....	

A copy of this assessment should be sent to the Departmental Safety Coordinator. The Management of Health and Safety at Work Regulations require that a risk assessment is carried out before work starts. For guidance on risk assessment see Safety Circular SC42.

ALWAYS REVIEW THE ASSESSMENT IF CIRCUMSTANCES CHANGE.
DON'T WAIT FOR THE FORMAL REVIEW.

Main hazards of the work/project

(Consider: people who can be affected, equipment used, materials handled and environment hazards)

Controls required

(Consider: appropriate physical, procedural and behavioural controls).